Please submit the Incident Report Form to the Secretary as soon as possible and not more than 48 hours after the incident. The [Netball NSW Disciplinary Policy](https://nsw.netball.com.au/sites/nsw/files/2021-07/20210701%20%20Netball%20NSW%20Disciplinary%20Policy%20V2_0.pdf) can be accessed by clicking on the hyperlink.

An Incident Report Form may be submitted by any person witnessing an alleged on-court incident.

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| **Contact Details of Person Making Report**  *Please note that the Association cannot accept anonymous submissions.* | **Person Reporting’s Full Name:**  **Person’s Reporting’s Phone Number:**  **Person Reporting’s Email Address:** | **Time/Date of Report:** |
| **Role/Position of Person Making Report**  (e.g. Umpire, Team Official etc.) |  | |
| **Where did the incident occur?**  (state Venue/Association/  Division/Court) |  | |
| **Date and Time of Incident** |  | |
| **Details of Involved Teams** | **Team A Name:**  **Team B Name:** | |
| **Details of Person Cited** | **Cited Person’s Full Name:**  **Cited Person’s Team:**  **Cited Person’s Position:**  (e.g. position on court ie. GA/GK etc. coach, manager etc.) | |
| **Witness Details** | **Witness’ Full Name:**  **Witness’ Phone Number:**  **Witness’ Email Address:** | |
| **Statement of Facts** |  | |
| **Was any On-Court Action Taken?**  (e.g. member ordered off? |  | |
| **Signature of Person Making Report** |  | |

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| **Official’s Use Only** |

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| **Report Received By:** | **Name:**  **Signature:** | **Time/Date Of Receipt of Report:** |
| **Level of Offence** (refer to Appendix A of the Netball NSW Disciplinary Policy) | 1  2  3  4  5 | |
| **Assessment of Report** | Noted – No Action Taken  Actioned – Automatic Suspension / Hearing Officer Sanction issued  Disciplinary Tribunal  Warning  Member Protection Issue (to be dealt with under Member Protection Policy) | |
| **Action Taken / Outcome / Details of Sanction** |  | |